



Manager's Report

For Council Meeting 1/9/01

FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Aqua Fusion Inc	410 Mosby Dr SW	Engineering
Bostonian/Clarks Outlet #830	241 Ft Evans Rd NE #1319	Retail - Shoes
Bumble Bee Graphics Inc	403 Warner Ct SW	Artist
CMDESIGN	614 Cobbler Ter SE	Graphic Design
Downtown Saloon Inc	5/7 S King St	Restaurant
Ford Stanley Inc	390 Deerpath Ave SW	Consulting
Gloryhogs	120 Washington St NE #6-1	Retail – Hobby Store
Jones New York Country	241 Ft Evans Rd NE	Retail
KB Toys Outlet #4449	241 Ft Evans Rd NE	Retail - Toys
Memorable Times (new owner)	32 S King St	Retail – Antiques
Mi Cantina	11 Ft Evans Rd NE	Restaurant
Pages4Weddings	775 Gateway Dr SE #720	Computer Consulting
P F C Associates	312 Loudoun St SW	Engineering Consulting
Port & Maritime Advisors	310 Loudoun St SW	Maritime Consulting
Stenning Design	614 Cobbler Ter SE	Graphic Design
Sudweeks, Jennifer	780 Vanderbilt Ter SE	Home Daycare
Uni-Car	15 1 st ST SE	Used Car Sales

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<u>New Hires</u>	<u>Position</u>	<u>Department</u>
Wayne Anthony	Maintenance Worker II	Utilities
Johnny Campbell	Police Officer	Police
Rebekah Hardy	Secretary	Planning and Zoning
Jason Holley	Maintenance Worker I	Utilities
Jessica Nelson	Account Clerk I	Finance

<u>Resignations</u>	<u>Position</u>	<u>Department</u>
None		

ENGINEERING AND PUBLIC WORKS

In December, Charlie Mumaw, Engineer II for the Department of Engineering & Public Works, received a Quality Award for Plan Review 2000 from The Engineers & Surveyors Institute (ESI).

PLANNING AND ZONING**Current Planning Division Activity****Plans accepted for review during the period December 6, 2000 – December 29, 2000**

- Hampton Inn – Preliminary/Final Authorization
- Kincaid Forest, Section 4B – Construction Drawings
- Potomac Station Section 8D, Lots 104 – 118 – Boundary Line Adjustment
- Stratford Lake & Trails – Final Development Plan
- ECHO Property – Sketch Plan
- Fairview Block I, Lots 11, 12, & 13 – Boundary Line Adjustment
- Leesburg Airpark, Lot D – Rough Grading Plan
- Airport Commerce Park, Phase 1 – Preliminary/Final Development Plan
- Harvest Square, Lots 2 & 3 – Boundary Line Adjustment
- Leeland Heights, Lots E & F – Boundary Line Adjustment
- Exeter Hills Section 4, Lots 10 & 11 – Boundary Line Adjustment
- Potomac Station Section 9B, Lots 1218 – 1224 – Boundary Line Adjustment
- Edwards Landing/Battlefield Parkway, Phase 2 – Construction Drawings
- Stowers, Section 2 – Construction Drawings
- Edwards Landing/Woods Edge Drive – Final Development Plan
- Potomac Station, Parcel A – Subdivision Sketch
- Edwards Landing – HOA Documents
- Leesburg Airpark, Lot D – Preliminary/Final Development Plan

Plans reviewed during the period December 6, 2000 – December 29, 2000

- Leesburg Airport/North Area Development – Preliminary/Final Development Plan
- Tavistock, Section 9 – Revised Landscape Plan
- Beauregard Estates, Phase 5 – Preliminary Plat
- Stratford/Hope Parkway – Final Development Plan
- Allman/Bredimus – Boundary Line Adjustment
- Potomac Station, Section 8C – Plat of Correction
- Edwards Landing, Section 1 – Final Plat
- Hawkins Property – Preliminary Development Plan
- Potomac Crossing, Section 7 – Final Plat
- ECHO Property – Sketch Plan
- Stratford Apartments – Preliminary Development Plan
- Fairview Block I, Lots 11, 12, & 13 – Boundary Line Adjustment
- Stratford/Ryland Stormwater Management Pond – Construction Drawings
- Potomac Station Section 8H – Construction Drawings
- Kincaid Forest Section 7B – Construction Drawings
- Jafari Auto Sales & Service – Special Exception
- 14 Cardinal Park Drive – Special Exception
- Harvest Square, Lots 2 & 3 – Boundary Line Adjustment
- Hamblet at Leesburg – Preliminary Subdivision Plat

ZONING PERMITS ISSUED 00 -1519 - 00-1609**New Construction Residential**

Beaugard Estates-4 SFD @\$125,000
Evergreen Mills- 3 SFD @ \$100,000
Kincaid Forest - 1 SFD @ \$100,000
Kincaid Forest – 3 SFD @ \$105,000
Potomac Crossing-2 SFD @\$105,000
Potomac Station -10 SFD @ \$100,000
Stratford Phase B-1 SFD @\$100,000
Sycamore Hills- 1 SFA @ \$155,366
Tavistock Farms- 2 SFD @\$105,000
Tavistock Farms-7 SFA @ \$55,000
Woodlea Manor- 5 SFD @ \$100,000

New Construction Commercial

200 Fort Evans Road –Fort Evans Plaza Interior Tenant @\$10,000
325 East Market Street- Jerry's Hyundai/Suzuki Enclose 860 Sq. Feet Carport & Interior alterations.
@\$57,000
120 G East Market Street –Reroofing @ \$14,043.00

Occupancy Permits Issued-Residential

Sycamore Hill 4- SFA
Potomac Station- 4 SFA
Potomac Station- 2 SFD
Potomac Crossing- 1 SFD
Greenway Farms- 3 SFD
Exeter Hills- 2 SFA
Exeter Hills- 4 SFD
Tavistock Farms- 1 SFD
Kincaid Forest – 3 SFD
Drymill – 1 SFA
Woodlea Manor- 2 SFD

Occupancy Permits Issued-Commercial

9-D Catocin Circle – Pizza Bolis
208 West Market Street- Thomas Balch Library
608 South King Street- 2- permits issued 2nd Floor Loudoun Properties LLC
606 South King Street -Loudoun Properties
608 South King Street – Yount, Hyde, & Barbour, P.C.
608 South King Street- Toth Financial Corp.
213 Loudoun Street- LeReve Bridal Inc.

UTILITIES**Water Supply Division**

Capital Projects Update**Water Treatment Plant Upgrade to 10 MGD****WTP Expansion Project Status**

- The contractor is performing the following major operations:
- Conducting HVAC, plumbing, electrical and mechanical operations at the Filter Building.
- Special coating application is in progress.
- Roof installation is complete at the Filter Building.
- Forming and placing concrete at miscellaneous locations throughout site.

Dollar value complete 71%

Time Elapsed 101 %

The contractor continues to be approximately 89+/- days behind schedule. Project substantial completion date was December 28, 2000.

Hospital Tank Pumping Station

- Interior piping installation is in progress
- Motor control center has been installed
- Pumps and AFD's have been installed

Dollar value completed 51%

Time elapsed 92%

A time extension of 48 days was granted to the Contractor. The Contractor's substantial completion date is January 26, 2001.

Water Pollution Control Division**a. Capital Projects****Biological Nutrient Removal Upgrade (BNR)**

- Construction value is 75% complete. Total cost to date is \$4,213,449.00.
- Construction schedule is approximately 30 days behind revised milestone date. Final completion scheduled for July 22, 2001.
- Grant Funds received to date: \$4,722,808.00.

Biosolids Management Upgrade (BMU)

- Construction value is 30% complete. Total cost to date is \$2,752,813.00.
- Construction is on schedule to meet the revised completion date of September 14, 2001.
- Loan Funds received to date: \$5,710,830.00